



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>KOSHYS INSTITUTE OF MANAGEMENT STUDIES</b>
• Name of the Head of the institution	<b>Dr. PRAKASH B NAYAK</b>
• Designation	<b>DIRECTOR</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>08046675507</b>
• Mobile no	<b>9986016623</b>
• Registered e-mail	<b>director@kgi.edu.in</b>
• Alternate e-mail	<b>dr.nayak1963@gmail.com</b>
• Address	<b>No 31/1, Kadusonnapanahalli, Hennur-bagalur Road, Kannur PO</b>
• City/Town	<b>Bengaluru</b>
• State/UT	<b>Karnataka</b>
• Pin Code	<b>562149</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Rural</b>

• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>Bengaluru North University</b>				
• Name of the IQAC Coordinator	<b>Gopi G</b>				
• Phone No.	<b>8147215707</b>				
• Alternate phone No.	<b>08046675507</b>				
• Mobile	<b>8147215707</b>				
• IQAC e-mail address	<b>iqac@kgi.edu.in</b>				
• Alternate Email address	<b>gopichandmba@gmail.com</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://kimsbengaluru.edu.in/agar.php">https://kimsbengaluru.edu.in/agar.php</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://kimsbengaluru.edu.in/criteria-1.1.2.php">https://kimsbengaluru.edu.in/criteria-1.1.2.php</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.40</b>	<b>2019</b>	<b>28/03/2019</b>	<b>27/03/2024</b>
<b>6.Date of Establishment of IQAC</b>			<b>07/02/2017</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
1. organized a workshop on Effective Communication Skills and how to prepare for the Placement and Competitive Examinations	
2. To develop a mechanism for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution	
3. IQAC provided all detailed guidelines about developing and using the Google Classroom, online classes, teaching Videos.	
IQAC of the college always encouraged teachers to utilize ICT tools in classroom teaching practices	
5. Promote Multidisciplinary / interdisciplinary approach in view of NEP 2020	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
Faculty and student participation in research	Faculty along with Students presented research papers in various conferences
Offered Certificate Courses & Skill Development with various collaborations	Collaborative Certificate Courses-Aptitude & Soft Skills for all final year students
IT infrastructure Strengthen	Fully digital classrooms created, Additional bandwidth procurement initiated
Vaccination Drive in Campus	conducted free vaccination on campus for all stakeholders and the local people

<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
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- Name of the statutory body

Name	Date of meeting(s)
IQAC CELL	01/04/2022

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	25/02/2022

#### 15. Multidisciplinary / interdisciplinary

Curriculum Restructuring: NEP 2020 notes that "Multidisciplinary education ... shall be, in the long term, the approach of all undergraduate programmes, including those in professional, Policy recommends that there will be further integration of science, vocational subjects and skill with the arts and humanities. In order to achieve above, imaginative and flexible curricular structure shall be promoted with creative combinations of disciplines for study. Besides the increasing possibility of multiple entry and exit points shall create conditions for lifelong learning. This will create a good connect of university with the labor market. High Quality Teaching and Research: Multidisciplinary universities and colleges shall promote multidisciplinary research at graduate level,

master's and doctoral education. It will facilitate quality teaching achieving holistic education and specialized education. Teaching pedagogy will have an increased emphasis on communication, discussion, debate, research, and opportunities for crossdisciplinary and interdisciplinary thinking. There is a vast claim of multidisciplinary education in NEP 2020. It will stimulate higher education environment. It will promote holistic education.

#### 16. Academic bank of credits (ABC):

#### 17. Skill development:

Skill Development is the process of identification of the skills gap in students and providing skilling training & employment benefits to them. Skill development programs aim to acknowledge the ability of the students and extend their support by serving them with the proper guidance, infrastructure, opportunities, and encouragement that help them achieve their ambitions. Education and skills are essential for everyone, and they both walk hand in hand in everyone's career journey.

Koshys Institute is having MoU with many skill development training institute to train our students community in the area of IT & IT Enabled, Banking and financial Services, Accounting, Aviation, Logistic and supply chain management, health care management and many more.

Effectively courses are delivered and certification will be done

#### 18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

#### 20. Distance education/online education:

### Extended Profile

#### 1. Programme

1.1

9

Number of courses offered by the institution across all programs during the year		
File Description		Documents
Data Template	<a href="#">View File</a>	
<b>2.Student</b>		
2.1 Number of students during the year		<b>835</b>
File Description		Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>	
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		<b>242</b>
File Description		Documents
Data Template	<a href="#">View File</a>	
2.3 Number of outgoing/ final year students during the year		<b>563</b>
File Description		Documents
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1 Number of full time teachers during the year		<b>81</b>
File Description		Documents
Data Template	<a href="#">View File</a>	
3.2 Number of sanctioned posts during the year		<b>25</b>

File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	32
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1577.89
4.3 Total number of computers on campus for academic purposes	130

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery which is prescribed by the University through a well-planned and documented process. The institution follows the systematic and strategic transparent mechanism for the smooth functioning of day-to-day activities:

##### Academic Calendar:

1. The Heads of Departments conduct the meetings to distribute workload, allot subjects, plan the activities of the department, and review the completed syllabus.

2. The Principal monitors the effective implementation of the Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty.

##### Time-Table Committee:

1. The Timetable is prepared by respective departments.

2. The Timetables are displayed on the Notice Board and uploaded on the college website or ERP.
3. Periodic assessment of curriculum delivery is conducted by IQAC through HoD's.
4. The faculty engages in extra periods when necessary and maintains their records.

#### Laboratories:

1. There is optimum utilization of well-equipped laboratories for curriculum delivery of practicals.
2. The students maintain the practical record books and the results are certified by the faculty along with HoD.

#### Teaching Plan and Teaching Diary:

It is prepared by every faculty at the beginning of the academic year, and it is certified by the Hods of the concerned department.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-1/criteria-1.1.1/sem-1-course-plan.pdf">https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-1/criteria-1.1.1/sem-1-course-plan.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution is affiliated with Bengaluru North University and the institution's Calendar of Events is prepared in line with the university Calendar of Events. It is prepared by the Academic monitoring committee and circulated to faculties and students through college circulars. The committee monitors the CIE strategies like the preparation of timetables, lesson plans, day-to-day conduct of classes, tests, assignments, and results of student performances.

The Strategic Assessment Plans are prepared by the committee in



association with Clubs and Cells to enhance the technical and non-technical skills of students by conducting quizzes, gaming competitions, coding skills, group discussions, seminars, workshops, etc. The committee also takes care of activities like internships, industrial visits, and outreach programs.

All the examinations of the institution (Internal and University) are conducted by the Examination Cell. The exam controller prepares the final timetable of the internal assessments and the same is notified and circulated to students and faculties for the smooth conduct of the examination.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://kimsbengaluru.edu.in/assets/pdfs/criteria/criteria-1/criteria-1.1.2/calendar-of-events-2021-202207022023170911.pdf">https://kimsbengaluru.edu.in/assets/pdfs/criteria/criteria-1/criteria-1.1.2/calendar-of-events-2021-202207022023170911.pdf</a>

**1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

8

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

17

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

997

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution runs UG&PG courses affiliated with Bangalore North University Bangalore. The curriculum of various programs contains

courses/modules/topics on various cross-cutting issues related to Gender, Environment and Sustainability, Human Values, and Professional Ethics.

#### Environment and Sustainability:

All UG programs contain a course on environmental studies. A variety of activities, such as seminars, workshops, and guest lectures, were scheduled for students of all programs to raise awareness about environmental and sustainability issues.

**Gender Equality:** The institute has constituted a women's empowerment cell for redressing the complaints related to several issues concerning sexual harassment and to ensure gender sensitivity and equality. Several social development activities are taken by the students and faculty members related to hygiene and health workshops, cleanliness drives, workshops on social concerns, etc.

**Human values:** Apart from the curriculum, the institution conducted some programs to inculcate human values in students and staff.

? Blood Donation Camp for the whole institution is regularly organized.

**Professional Ethics:** Students are offered courses on professional ethics to provide them with the necessary soft skills for prospective future professions.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

8

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-1/criteria-1.4.1/1.4.1.pdf">https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-1/criteria-1.4.1/1.4.1.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://kimsbengaluru.edu.in/criteria-1.4.1.php">https://kimsbengaluru.edu.in/criteria-1.4.1.php</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

834

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

122

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Faculty members at Koshys Institute of Management Studies invest considerable time and efforts, for interactions with the students, to get a fair idea of the capabilities, aspirations, and attitudes of most of their students, and therefore customize the pedagogy adopted.

Students who are identified as slow learners and advanced learners for specific subjects by the respective subject lecturers. When the timetable is drafted, care is taken to build in flexibility for conducting revision sessions, for at least one hour every day.

The students who are identified as advanced learners are encouraged to prepare and present papers at seminars, participate in inter-college competitions like Debates, Management Fests, Quiz, Cultural Competitions, And Other Co-Curricular Activities.

#### INITIATIVES FOR SLOW LEARNERS

1. Remedial classes
2. Counselling
3. Practice of previous years question paper

The students who are identified as slow learners are encouraged to participate in various activities that help them to develop their communication, presentation, leadership, and team-building skills. We identify opportunities to publish/present research papers in conferences/Journals and share them with these students for participation. Focused training programs are developed and offered to these students to enable them to gain advanced technical knowledge.

File Description	Documents
Paste link for additional information	<a href="https://kimsbengaluru.edu.in/criteria-2.2.1.php">https://kimsbengaluru.edu.in/criteria-2.2.1.php</a>
Upload any additional information	<a href="#">View File</a>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1862	80

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

### Student Centric Methods

- The Departments in Koshys Institute of Management Studies follows a well-planned academic calendar and Teaching plan.
- In the year 2021-22 the students had undergone many courses such as diploma in Logistics and Supply Chain Management from Bangalore Institute of Aviation and Logistics, Data Analytics using Advanced excel conducted by RATS Technologies, Python, Django with Artificial Intelligence and Machine Learning, etc.
- The students who attended Add on with the required attendance where provided with certificates.
- The Add no's are conducted post classes or during the week ends, which in turn does not affect the regular class hours. As we plan and conduct the Add on classes after the regular classes, it helps the students to concentrate and gain knowledge and the students were asked to write assignments and do presentations on the same.
- As a part of experiential learning, the Departments had made the students to present a paper on the various topics and the best paper was awarded.
- We conduct guest lectures, seminars, webinars, workshops, etc. and had undergone Industrial visits to make them get real time exposure. We encourage students to participate in various curricular and co-curricular activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://kimsbengaluru.edu.in/criteria-2.3.1.php">https://kimsbengaluru.edu.in/criteria-2.3.1.php</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

#### Information and Communication Technology

- All the classrooms of KIMS are connected with projectors and speakers, which is very helpful for the faculties to project the slides or videos, which helps students to grab the concept easily.
- Faculties are expertise in handling Virtual classes. The students are encouraged to write Academic blogs which are monitored by a few faculty members who support the students in grammatical and plagiarism checks. These blogs will be posted in the Koshys Group of Institutions and the link of the blog will be shared to the entire KGI, which can be viewed by everyone.
- KIMS supports the faculties to surf the resources available through the internet, download them and make them available to the students. The links will be shared to the students, also these links are documented for future use.
- E-learning materials from ITs, Intranet and open courseware are accessible through intranet. Wi-fi is enabled throughout the campus for all the faculty members and students 24x7 enabling access to online teaching and learning.
- We use statistical tools for the analytical and research classes. The Computer Labs are enhanced with various web resources, software and applications for enhancing the students' knowledge and to keep them updated.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

80

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

80

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

8

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

To ensure a well-organized examination process, an examination committee is established with the Heads of various departments. The committee is approved by the Director and a meeting is conducted to discuss the examination process, including the timing, pattern, invigilator responsibility, evaluating instructions, and question paper submission deadline. Circulars are prepared and distributed to students and faculties a week in advance, providing information on the examination dates, question paper format, exam timings, and rules and regulations to be followed in the examination hall. For examination hall seating, the total registered student list is collected from the examination cell, and room allotment is done. Invigilation duty lists are prepared, circulated, and updated as necessary, with a reserve of faculties for the invigilation duty. Faculty attendance and student attendance are recorded, with cross-checking done by the examination committee. Exam marks are uploaded to departmental google sheets, with class teachers analysing results and submitting hard copies to the Head of the Department. Students involved in malpractices are marked, and an incident report is made

by the respective hall invigilator, recorded in the disciplinary file of the department and examination cell.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://kimsbengaluru.edu.in/criteria-2.5.1.php">https://kimsbengaluru.edu.in/criteria-2.5.1.php</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To ensure a smooth examination process, a committee comprising department heads was formed to establish regulations for students in the exam hall. Stationery requirements was proposed and purchased, and the examination timetable was included in the semester-wise event calendar for each department. The student and repeater list were collected to calculate the department-wise student count and required examination centres.

Question papers was be allocated to each hall as per the timetable, and an invigilation duty list was prepared in advance and circulated to faculty members. Faculty attendance was taken, and students was not be allowed to enter the exam hall after 30 minutes from the start of the exam. Invigilators should submit attendance and booklets to the exam cell after the exams, and damaged or unanswered booklets was be submitted to the university.

The Equal Opportunity Cell (EOC) was supporting the students with disabilities, and exam-related grievances has been recorded. Malpractice incidents was be documented and reported to the university examination squad. Refreshments for invigilators was budgeted and allocated by the exam committee.

If the students were not getting the results and any issues related to the examination was taken care by the examination cell.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://kimsbengaluru.edu.in/criteria-2.5.1.php">https://kimsbengaluru.edu.in/criteria-2.5.1.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institution aligns programme and course outcomes with its vision, mission, and values. It offers 8 undergraduate programmes and 1 postgraduate programme, with course outcomes in line with Bangalore North University guidelines. Programme outcomes (PO) and programme-specific outcomes (PSO) are developed to meet stakeholder needs and expressed as sentences that describe the knowledge, skills, and aptitudes students should acquire. Sessions are held at the start of each semester to explain the POs, with each teacher preparing a docket containing COs and POs. At the first staff meeting, the POs are discussed, and the HODs and Coordinators provide orientation on POs, PSOs, and COs. Departments conduct separate orientation programmes for each programme to ensure that all stakeholders understand the learning expectations and that the curriculum aligns with the institution's value.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://kimsbengaluru.edu.in/criteria-2.6.1.php">https://kimsbengaluru.edu.in/criteria-2.6.1.php</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Koshys Institute of Management Studies adopts Outcome Based Education (OBE) to evaluate the attainment of course outcomes (COs). The departments use direct methods, including tests, assignments, exams, seminars, practicals, and mini projects to assess learning. Indirect methods, such as surveys and examiner feedback, are used to evaluate students' opinions and thoughts about their knowledge and skills. Assignments, tests, and exams are used to assess students' progress and performance, which are communicated through various channels such as face-to-face interactions, 'Blue-Books', and notice boards. The institution also conducts cultural and career counseling activities, personality development and communication skills programs, health awareness programs, etc. to achieve course and program outcomes.

The attainment of Programme Outcomes (POs) is evaluated at the end of the program to measure progress towards the institution's Mission

**and Vision.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://kimsbengaluru.edu.in/criteria-2.6.2.php">https://kimsbengaluru.edu.in/criteria-2.6.2.php</a>

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year**

411

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://kimsbengaluru.edu.in/criteria-2.6.3.php#">https://kimsbengaluru.edu.in/criteria-2.6.3.php#</a>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-2/criteria-2.7.1/2.7.1%20\(Student%20Satisfaction%20Survey%202021-2022\)20022023174557.pdf](https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-2/criteria-2.7.1/2.7.1%20(Student%20Satisfaction%20Survey%202021-2022)20022023174557.pdf)

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0.76

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="http://littleflowerhospital.in/">http://littleflowerhospital.in/</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**Koshys Institute of Management Studies encourages students to absorb**

current knowledge and also provides a platform to create new knowledge, products and ideas.

#### Objectives:

- To create effective links between academia and industry to develop an intensive economy.
- To build entrepreneurial education to take up viable and feasible start-up ventures.

IQAC & Entrepreneurship Cell organizes various talks by new and established entrepreneurs about the practical aspects of starting an enterprise and the problems and challenges they faced in their journey. The cell supports innovative ideas and helps the students get access to funds for putting their ideas into practice. These budding and established alumni entrepreneurs are invited to come and interact with present students to motivate them to charter a career in entrepreneurship.

Koshys Centre of Research and Excellence involves in identifying new research areas, developing projects leading to publications in National/International Journals and conferences. Its main aim is to promote Research & Innovation among the faculty & students. The Cell helps in developing cooperative and complimentary research among various students to explore advanced technologies. Koshys Centre of Research and Excellence organizes various talks and workshops in the area of Research and Intellectual property Rights.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-3/criteria-3.2.1/3.2.2%20(Supporting%20Doc)_compressed.pdf">https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-3/criteria-3.2.1/3.2.2%20(Supporting%20Doc)_compressed.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

8

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

29

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in



**national/ international conference proceedings year wise during year**

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Koshys Institute of Management Studies organizes extension activities in the neighborhood community that sensitizes students towards community issues, gender disparities, social inequity, etc., and inculcates social values and commitment to society.

The NSS conducts activities related to leadership and personality development, programs for legal literacy, computer literacy, and Spoken-English classes for nearby government schools. The NSS has conducted programs on malnutrition, health, and hygiene in nearby villages and localities.

The institution has also conducted Green society works, promoting the preservation and protection of our environment through plantation drives.. (online and offline), Conducted walkathons to create awareness about traffic rules, drinking, and driving, and AIDs are conducted. The NSS has conducted a blood donation camp for the benefit of society.

National Cadet Corps (NCC) - The Youth wing of the Indian Armed Forces trains young students to live a life of discipline and service to society through various activities including residential training camps.

Besides these activities, each department conducts activities to sensitize students and also most teachers work towards inculcating these values in their classroom teaching.

File Description	Documents
Paste link for additional information	<a href="https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-3/criteria-3.4.1/3.4.3%20and%203.4.4%20(Supporting%20Doc)_compressed.pdf">https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-3/criteria-3.4.1/3.4.3%20and%203.4.4%20(Supporting%20Doc)_compressed.pdf</a>
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

649

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

16

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

16

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Koshys Institute of Management Studies is well equipped and has sufficient physical infrastructural facilities to support the learning and teaching process. The KIMS campus has a built up area consisting of 17,378.76 square metres of land.

The Departments have a separate self- contained built up area, and have 32 classrooms with the proper lighting and ventilation, the carpet area is 1231.82 Square Metres. College has 02 seminar halls for conducting National and International Conference and seminars having the carpet area of 283.16 Square Metres.

Learning Resource Centre (LRC): Our Institute has a well equipped library, the books are arranged departmentally which is located in the Academic block. The reading area can accommodate 150 users at any time where they can read/consult reference books.

Our Institute has 03 computer laboratories with the updated configuration. . Indoor activities such as Table Tennis, Carom , chess, yoga hall and Gymnasium hall and outdoor activities such as volleyball court, football court, Kabaddi court , cricket ground and Throw ball court. The Institute has 2 cars, 1 Ambulance and 4 buses for its transport needs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.1.1/4.1.1.docx.pdf">https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.1.1/4.1.1.docx.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for Sports, Games (Indoor, Outdoor, Gymnasium, Yoga Centre etc. ) and Cultural Activities.

Sl no.

Particulars

Available

1

Cricket Ground

1

2

Football Court

1

3

Volleyball Court

1

4

Badminton Court

1

5

Basketball Court

1

6

Throw ball Court

1

7

Kabaddi Court

1

8

Table Tennis Court

1

9

Yoga Hall

1

10

Chess Table

3

11

Carom Table

3

The Institute has a cultural club that organizes many Cultural Activities and events for students of both Inter and Intra Cultural fests.

Year

Name of the Events

2021-2022

Orientation program, Fresher's day, Welcome party (NOVFIESTA), Independence day, Teachers day, Ethnic day (Mahotsav mela), Republic day, Women's day, Food fest, Graduation day, Farewell day, Founders day (SPECTRA), College day (SAMHITA), Alumni meet (SAMVEERA), International Yoga day, Intercollegiate fest (IMPULSE), Flash mob

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.1.2/4.1.2.docx.pdf">https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.1.2/4.1.2.docx.pdf</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

32

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.1.3/4.1.3%20supporting%20documents.pdf">https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.1.3/4.1.3%20supporting%20documents.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

15.77

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**4.2.1 Library as a Learning Resource**

4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS Software

Nature of automation (fully or partially)

Version

Year of automation

LIBSOFT

Fully automated

9.8.5

2018



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.2.1/4.2.1%20SUPPORTING%20DOCUMENTS.pdf">https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.2.1/4.2.1%20SUPPORTING%20DOCUMENTS.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**      **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**2.07**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**86.70**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Infrastructure development is given top most priority as the KIMS college realize the correlation between adequate infrastructure and effective teaching-learning. The strategies adopted for ensuring adequate infrastructure as follows

- At the beginning of the academic year requirement are assessed for replacement and up gradation based on the course requirements
- The KIMS Institute has always been reviewing the current needs and accordingly the internet bandwidth is upgraded from time to time

The plan of upgradation is shown in table 4.3.1A and 4.3.1 B

ACADEMIC YEAR

STUDENTS STRENGTH

IT FACILITY

2021-22

680

SPECIFICATION

**QUANTITY**

**Desktop computers**

1.

**Projectors**

1.

**Printers**

1.

**UPS**

1.

**CCTV**

1.

**Scanners**

1.

**Firewalls Switch**

1.

**Routers**

1.

**Access Point**

33

#### 4.3.1 B : YEAR WISE INTERNET UP GRADATION

ACADEMIC YEAR

STUDENTS STRENGTH

INTERNET UP- GRADATION

2021-22

680

250 MBPS

- KIMS has upgraded the 100 MBPS leased Line Internet connectivity to 250 MBPS
- The Internet Service Provider (ISP ) provides connectivity with high fault tolerance.
- Internet connectivity is available in all the classrooms
- The labs are equipped with LED for an online demonstration to students

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.3.1/4.3.1%20SUPPORTING%20DOCUMENTS.docx.pdf">https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.3.1/4.3.1%20SUPPORTING%20DOCUMENTS.docx.pdf</a>

#### 4.3.2 - Number of Computers

130

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

650.7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The Institute has a committee that oversees the maintenance of buildings, classrooms, and laboratories. Pest control of library books and records is done every year by the maintenance department. The maintenance committee is headed by the Administrator who in turn monitors the work of the Supervisor at the next level.
- Lab assistants under the supervision of the System administrator maintain the efficiency of the college computers and accessories. The non-teaching staff is also trained in the maintenance of Lab and computer equipment.
- Adequate in-house staff is employed to meticulously maintain hygiene, cleanliness, and infrastructure - Classrooms, Staff rooms, Seminar halls, Laboratories, and washrooms are well maintained. Dustbins are placed on every floor.
- The optimum working condition of all properties/ equipment on the campus is ensured through annual maintenance contracts (AMC). The AMC purview includes maintenance of generators, Air Conditioners, CCTV cameras, and Water Purifiers. Apart from contract workers, the college has trained in-house electricians and plumbers.
- The campus maintenance is monitored through surveillance Cameras. Every department maintains a stock register for the available equipment. Proper inspection is done and verification of stock takes place at the end of every year.
- The maintenance officer conducts periodic checks to ensure the efficiency of the infrastructure on the campus such as furniture repairs, masonry and plaster works, painting, carpentry, plumbing, and housekeeping, so as to provide a congenial learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.4.2/4.4.2.docx.pdf">https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.4.2/4.4.2.docx.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

65

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

74

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

118

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

118

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**B. Any 3 of the above**



**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

212

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

44

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**NIL**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**3**

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

#### Student Representation Council Report

As the students are the important essences of the institution, their involution is indispensable

for the routine functioning of the institution. A student council is elected body formed by

20 student representatives from first year, second year and third year of all the departments in

the institution. The members of the student council work along with the academic director

and faculty advisors to facilitate the institutional activities.

#### OBJECTIVES

1. To develop leadership by organizing and carrying out the institutional activities.
2. To promote physical, mental and intellectual upliftment of the students.
3. To vocalize the solicitude of the students.

#### ROLES

**1. Academic Director :**

Form the advisor council and assign roles for the running the council.

Getting updates from the advisory committee, student council members and have the

full authority for the major decision-making regarding council.

**2. Faculty Advisor**

Selecting the class representatives with student votes, monitoring and supervising the

working of the student council, conducting the monthly meeting, and resolving the muddle.

**3. Elected Student Council**

Work as an official channel to communicate between the institution and the students.

Organize all the extracurricular and co-curricular activities, attend the monthly

the meeting, raise the concerns.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Koshy's Institute of Management Studies College of "ALUMNI MEET 2021"- a programme to facilitate, consolidate and coordinate Alumni Activities at Koshy's Institute of Management Studies at the auditorium - 13th July 2021. The alumni meet is to reconnect with Alumni and celebrate their success and various achievements. The Alumni started arriving in college by 9.00 a.m. and they were received by the registration team and they have been asked to fill the registration form. The Alumni Meet started with a welcome address by the alumni association president Mr. Abdul Mafeen. The meeting was graced by the Academic Director Dr. Prakash B Nayak and Academic Advisor Dr. Sara Kunnath.

During the interaction session with the alumni

? They planned to add different passed-out batches.

? About updating the database of the alumni association.

Alumni also interacted with the students and gave motivational talks regarding preparing for higher studies and placements. Students asked many questions regarding placements and the alumni shared their views. A vote of thanks was given by Mr. Jagadeesh Babu faculty coordinator. He also thanked the management of Koshy's for the support and guidance which has made Alumni Meet 2021 a grand success.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs) D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institute is committed to accomplishing its mission in all its endeavours. It has defined policies and good mechanisms in implementing the policies, to mold the students to become good human beings and citizens. In order to achieve the mission, the faculties are given due place of involvement in all important decisions for governing and executing the plans.

The Institute has bodies for governance through development of policies, regulations and guidelines, their implementations and continuous improvement. Institution Regulations and Policy Guidelines are the instruments through which all the academic, research & administrative activities are administered and monitored for effective implementation. Thus, it ensures quality and continuous improvement at each and every level. The faculty members are nominated in various statutory bodies and committees for decision making and managing the various functions of the Institute. Ideas are invited from alumni and other stakeholders for innovations and improvements in various functions such as Academics, Industry Interaction, Placements, etc,.

File Description	Documents
Paste link for additional information	<a href="https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.1.1/Criteria%206.1.1%20_SD.pdf">https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.1.1/Criteria%206.1.1%20_SD.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute is committed to accomplishing its mission in all its endeavors. It has defined policies and suitable mechanisms to implement the procedures to mold students into good human beings and citizens. To achieve the mission, the faculties are given a due place of involvement in all crucial decisions for governing and executing the plans.

The Institute has bodies for governance through the development of policies, regulations, and guidelines, their implementations, and continuous improvement. Institution Regulations and Policy Guidelines are the instruments through which all the academic, research & administrative activities are administered and monitored for effective implementation. Thus, it ensures quality and continuous improvement at every level. The faculty members are nominated by various statutory bodies and committees for decision-making and managing the multiple functions of the Institute. Ideas are invited from alumni and other stakeholders for innovations and improvements in various functions such as Academics, Industry Interaction, Placements, etc.

File Description	Documents
Paste link for additional information	<a href="https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.1.2/6.1.2_SD.pdf">https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.1.2/6.1.2_SD.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Koshys Institute of Management Studies plans and executes the needs of future requirements accordingly. The academic director, vice

principal, head of the departments, and faculty members carry out an effective teaching-learning process. The college encourages e-learning methods and provides resources for the same. Our campus is Wi-Fi enabled with smart classrooms. Effective use of ICT enhances the quality of the effective teaching-learning process and makes it more learner-centered. Apart from the chalk-and-talk method, the college conducts study tours and industrial visits. Guest lectures and skill development programs were conducted periodically. The research & development committee has been constituted in the institute to promote research projects among students and faculty members. Committee has extended support to avail funding and grants from the university and government agencies for the research projects.

The institute expanded during the academic year-2020-21 with a new course in Bachelor of Visual Arts & 2021-22 with a new course in Bachelor of Arts - BA (CPJ)

The institute expanded during the academic year-2021-22 with seven new classrooms, which have overhead projectors and the capacity to hold 60 students each.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.2.1/6.2.1_SD.pdf">https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.2.1/6.2.1_SD.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The management and the Governing body which consists of industry experts and alumni representatives effectively plan and propose the academic planning and implementation of the same will be actively carried out by the Director , Academic Advisor, Vice principal, HoDs and the teaching staff. As per the UGC guidelines GC approves new courses and approves budget for the smooth functioning of the institute. Governing Body meets twice in a year to plan, strategize & implement the governance of the institution activities.



The faculty recruitment is based on the norms of the UGC and academicians with a strong academic track record with passion for teaching is recruited to enhance the teaching learning process. As per the university norms semester exams are conducted, apart from that there is continuous monitoring of the students through unit tests, preparatory exam etc. Periodic tests are conducted to check the student's learning status and provides remedials if necessary.

Apart from the above, the institution has several committees which has staff and students welfare committees to ensure aesthetic development of the student & staff community.

File Description	Documents
Paste link for additional information	<a href="https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.2.2/6.2.2_SD.pdf">https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.2.2/6.2.2_SD.pdf</a>
Link to Organogram of the institution webpage	<a href="https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.2.2/organogram.pdf">https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.2.2/organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Response:

1. The Institution encourages teachers to acquire higher qualifications like M.Phil., Ph.D., publish research papers, and present papers at National and International Seminars.
2. The Institution has an additional increment policy on completing a Ph.D., qualifying for NET/ SLET.
3. The Institution provides 9 CL & 6 EL for both teaching and non-teaching staff and 20 days annual leave for academic staff as per departmental policy.
4. The Institution provides clean surroundings, hygienic washrooms, safe drinking water, and tea to create a comfortable working environment for faculty and staff.
5. Reimbursement of registration fees for faculty participating and presenting papers at conferences, seminars, FDPs, etc.
6. The annual increment for faculty and staff based on career advancement scheme
7. Allotment of college accommodation and food for the Employees
8. Wi-Fi Connectivity.
9. All statutory compliances are made promptly, including filing up-to-date Returns with the Registrar of Societies, Bengaluru District.
10. Health Insurance to both Teaching and non-teaching staff.
11. Medi-claim benefits to the extent of Rs 5.0 lakh.
12. Provident Fund /ESI (for staff drawing less than 21,000/-)
13. The Institution provides three months of unpaid maternity leave for new mothers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

nil

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System set by the Institution to evaluate the work done by the teaching and non-teaching staff at various levels. It includes a self-appraisal by the staff and appraisal by HOD, Principal, Academic - Director, Dean, and Chairman.

The appraisal system delivers the curriculum, teaching methodology, and effective deployment of their roles and responsibilities, submitted by the staff to the head of the Department and Institution. The updated annual academic profile, student feedback on teaching methodology, subject knowledge, and approachability are maintained. Research, FDP, Conferences, academic activities, and initiative in taking on accountabilities of extra-curricular and co-curricular activities, considered for appraisal.

Self-appraisal involves asking employees to self-evaluate their job performance by completing the evaluation form. This form will be used for discussion during the annual performance review meeting. Further, the head of the Institution will evaluate the form in 360-degree review, discuss the appraisal results, and negotiate the final evaluations based on the perceptions reviewed by the head of the Institution.

Non-teaching staff performance appraisal is prominent for quality enhancement such as Knowledge of rules, Diligence & Sense of responsibility, Punctuality, Creativity & Innovation, and completion of work on schedule.

File Description	Documents
Paste link for additional information	<a href="https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.3.5/6.3.5_SD.pdf">https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.3.5/6.3.5_SD.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, the institute has a well-established mechanism to conduct internal and external audits regularly for the smooth functioning of the Institution. All accounts are audited and certified by qualified auditors appointed by the Institution. The audited reports are submitted to the management.

The institute has its internal audit structure which is an ongoing continuous process in addition to the external auditors to verify and certify the entire income and expenditure of the institute each year. Day-to-day accounts are maintained in Tally ERP. The auditors of the Institution conduct a bi-annual internal audit.

The Institution is bound by internal audit procedures such as:

1. Vouching of receipts and postings to the ledger, TDS deductions, and payments
2. Scrutiny of scholarship disbursement registers
3. Preparation of receipts and payments. Submission of Audit report

The external auditor's M/S conducts the half-yearly audit. Madhava R

Dixit and Associates. The Institutional methods for external audit are:

Thorough scrutiny of payments and receipts Verification by the head of accounts in the Tally ERP

Capital expenditure verification with bills, quotations received, and comparative statements. The finalization of the Balance Sheet by external auditors after examination of the books of accounts

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Response:

The Institution is a self-financing Institution, and the major source of receipts comes from fee collection. The funds are coped most sensibly and the surplus is worked back for future expansion and development.

#### Resource Mobilization Policy and Procedure

- Before the financial year begins, the Principal and HoD's prepare the college budget.
- The budget is sanctioned for the activities like cultural, sports, Departmental activities, etc. by prior submission of the proposed plan for the academic year
- The institutional budget includes recurring expenses such as salary, electricity, and internet charges, stationary & other maintenance costs.
- It includes planned expenses such as lab equipment purchases, furniture, and other development Expenses. And proper bills/voucher receipts are maintained for auditing.
- The budget is scrutinized and approved by the top management and Governing Council.

#### Optimal utilization of resources

? Travel grants can be sanctioned to faculty to present research papers at or to attend National or International Conferences, depending on the availability of funds.

? Effective utilization of infrastructure is ensured through the appointment of adequate and well-qualified lab technicians & system administrators.

? The optimal utilization is ensured by encouraging innovative teaching-learning practices.

? The college infrastructure is utilized as an examination centre for Government examinations/University Examinations

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Response:**

To enhance the quality of the institution in all spheres, various quality assurance strategies initiated by the IQAC of the institution are as under:

1. All the faculty members are encouraged and supported to participate in Orientation, refresher courses, Workshops, Seminars, and conferences related to the teacher-learning process and research.
  2. Teachers with Ph.D. are also encouraged and motivated to act as research guides for the research scholars.
  3. Teachers are also supported and encouraged to participate in examination evaluation processes.
- 
1. The college also provides a platform for the students to participate in Intra- College and Inter -College level debates, competitions, seminars, etc.
  2. Several skill enhancement ability courses have been introduced for various subjects and students are free to choose any one as per their will in the respective stream.
  3. Regular meetings of IQAC are conducted under the chairmanship of the Director with a fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of the curriculum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities



## Response

1. Implementation of in-house ERP
2. Started center for research & Capacity Building
3. Recruited faculty members as per the requirements
4. Started Research incentive policy to the faculty members for the quality publications in ABDC, Scopus indexed journals
5. Collaboration with industries and started IIS for better placement
6. Counselling centre for students provided on the college website.
7. Women's Grievance Redressal Cell KIMS as "Internal committee" under UGC Guidelines
8. Language lab setup in the Department of Languages, Koshys Institute of Management Studies.
9. Continuous Students feedback collection on faculty, teaching learning process, and evaluation.
10. Remedial classes and revision for slow learners wherever needed.
11. Academic monitoring committee regularly visits to the classes regarding the regularity of class work and updation to the director on daily basis.
12. Syllabus Monitoring by IQAC chairman and coordinator on the completion of the syllabus and drafting out the information regarding the syllabus stats in the prescribed format.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://kimsbengaluru.edu.in">https://kimsbengaluru.edu.in</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Koshy's Institute of Management Studies promotes gender equality and awareness. The efforts to support women on campus include providing safe spaces, counseling services, and round-the-clock surveillance. KIMS also has a well-equipped health center staffed by qualified medical professionals. The yearly plan includes experts to speak, organizing workshops and awareness programs on various topics, such as life skills and cyber harassment.

Specific facilities provided for women in terms of:

#### **a. Safety and security**

KIMS ensures the safety of female students by deploying round-the-clock guards in all hostels, maintaining a strict no-male-entry policy, and requiring permission for male visitors accompanied by the warden. CCTV cameras are also installed to monitor student safety, and an entry/exit register is maintained.

**b. Counselling**

To address student stress, career advice and family concerns, the institute has set up a student counselling centre. The professionals try to resolve the matter in a more satisfying way.

Members and their roles: Mrs Soni Anil (Counsellor) and Prof. Amala Sen(Counselling in-charge) .

**c. Common Rooms**

KIMS has some common rooms for women. It is well-developed in each building for students and faculty.

File Description	Documents
Annual gender sensitization action plan	<a href="https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-7/criteria-7.1.1/7.1.1.pdf">https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-7/criteria-7.1.1/7.1.1.pdf</a>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-7/criteria-7.1.1/7.1.1.pdf">https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-7/criteria-7.1.1/7.1.1.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

### 1. Solid waste management

The solid waste generated in the campus is segregated using the waste management strategy of reduce, reuse, and recycle i.e., discussing minimizing the amount of waste generated, reusing everything to its maximum after proper segregation and cleaning, and keeping can be recycled aside and handed over to appropriate agencies.

### 2. Liquid waste management

The waste water from the RO and canteen waste water is further drained for gardening.

### 3. Rainwater harvesting

Rainwater is collected from the roof's surface and redirected to a Rain water harvesting tank.

### 4. Biodegradable waste management

Waste is produced and disposed of in different ways like food, biodegradables, construction, glass, and dust solid waste, including wasted material resources that could otherwise be channeled into better service through recycling, repair, and reuse.

### 5. E-waste management

E-waste is collected in a box-like container, which is placed in the computer lab. Old and outdated Electronic gadgets like , circuit boards for resale or reuse as spare parts in other equipment, etc are collected and sent to recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance** A. Any 4 or all of the above

## of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

**5.**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Blood donation is a practice of donating healthy blood to people in need. Therefore, we can say that a blood donation is an act of saving lives.**

**A blood donation camp was organized on 23rd Nov 2021 at the Koshys**

Institute of Management Studies. All the preparations like arrangement of beds, sanitation, etc were made.

There were in total 211 donors (94-IGCHR & 117-Red Cross Society). The donors were from the students, teaching, non-teaching staffs for a noble cause. The blood donation event started at 10:00 am in the morning and ended at 5:00 pm. The Lion's Club members at the end of the event handed over the Certificates to the blood donators and Faculty coordinators for their tremendous support in making it happen. It was followed by a Cultural Programme and felicitation to the Guests: Mr. N Lion Gopinath, President of Lion's Club, and Mr. Lion Alphonse Kurian, Donation Committee. The Blood Donation Camp ended with National Anthem. It was a memorable day to Koshyians for a noble cause.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At KIMS, we believe in giving holistic education to students. Sensitization of students and employees of the Institution to the constitutional obligations is done through the curriculum as well as through extra-curricular activities. Many of the subjects offered have topics that sensitize the students about constitutional obligations. The University has introduced a compulsory paper on the Constitution of India and Business Ethics at the UG level across all management disciplines to create awareness and sensitize the students and employees to constitutional obligation as a part of strengthening democratic values. Also, all students take a course on Environment studies in their first year which gives them insight into environmental acts, the wildlife protection act, the forest act, global environmental concerns, etc. Seminars on topics like the Right to Information, Sexual Harassment, and Gender Equity are conducted periodically. The student's KIMS of all departments study the Constitution of India as a compulsory paper that sensitizes the students about constitutional obligations. Every year Republic Day is celebrated on 26th Jan by organizing activities highlighting the importance of the Indian Constitution. Independence Day is also celebrated every year to highlight the struggle of freedom and the

**importance of the Indian constitution**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-7/criteria-7.1.9/7.1.923022023135013.pdf">https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-7/criteria-7.1.9/7.1.923022023135013.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** C. Any 2 of the above

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**The college believes in celebrating events and festivals at college. It is an integral part of learning and building a strong cultural belief in a student. The College makes tremendous efforts in celebrating National and International days, events, and festivals throughout the year.**

**In the academic year 2021-22, we have celebrated the following day World Environment Day, International Yoga Day, Independence Day,**



Republic Day, National Youth Day, Birth Anniversaries of Dr. Sarvepalli Radhakrishnan, Mahatma Gandhi, the Birth Anniversary of Nethaji Subhash Chandra Bose, Birth Anniversary of Swami Vivekananda.

The International Yoga Day was conducted on 21st June 2022 on the basketball court at 9.00 am by the Koshys institute of management studies.

The 75th Independence Day of our Mother India was celebrated on 15 Aug 2021 at the KGI campus with the National Flag hoisting. The Students, Employees, Teaching, and Non- Teaching staff assembled.

The Birth Anniversary of Swami Vivekanand is celebrated at Koshys Institute of Management Studies every year on 12 January.

The 73rd Republic Day of India was celebrated on 26th January 2022 at the Koshys Institute of Management Studies.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Format provided in the NAAC Manual is prepared and uploaded as supporting documents under same point.

### BEST PRACTICE 1

Title of the Practice: "Campus Recruitment Cell"

KIMS provides employment opportunities to the students during the period of completion of the course itself. It's a fact that students emerging from Indian education system are lacking in the skills required by Industry. The gap between university curriculum and ever-changing expectation of industries is the main cause for this situation. The curriculum of universities is theoretical in nature

and remains unchanged. The campus recruitment cell has been established in the year 2010.

## BEST PRACTICE 2

**Title of the Practice:** Social activities of KIMS through NSS Social activities of KIMS

NSS help the students to build their social behaviours and learn how their actions affect others. With these activities, they can become more independent and maintain healthy relationships throughout their lives. Social activities help the students to meet new people and strengthen their relationships. It is the tool to deal with challenging situations, cope with new environments, develop a growth mindset and forge positive relationships with their peers and beyond.

File Description	Documents
Best practices in the Institutional website	<a href="https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-7/criteria-7.1.9/7.1.923022023135013.pdf">https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-7/criteria-7.1.9/7.1.923022023135013.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Introduction:** -

KIMS ensures to impart quality education to all its students to enhance their intellectual ability and tries to nurture their talents. Its main aim is to empower our future generation academically and this is well evidenced by the success of some students.

**Areas of Priority and Thrust:** -

1 In order to promote entrepreneurship among students, the College has constituted an Entrepreneurial Development Cell.

2. The Alumni Committee of the College has organized online interactive sessions with executives from different fields to provide the students with a perspective of various career

opportunities.

3. The college organizes 'Blood Donation and Health Check-Up Camps' not only for the students and staff but local youth clubs, hospitals, and people who also benefit from it.

4. Apart from the normal syllabus in the various courses, students are provided with add-on courses to enhance their employable skills.

5. Whenever there is any natural calamity striking any part of the country, various courses and committees of the College come forward to mobilize resources and reach the affected areas.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery which is prescribed by the University through a well-planned and documented process. The institution follows the systematic and strategic transparent mechanism for the smooth functioning of day-to-day activities:

##### Academic Calendar:

1. The Heads of Departments conduct the meetings to distribute workload, allot subjects, plan the activities of the department, and review the completed syllabus.
2. The Principal monitors the effective implementation of the Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty.

##### Time-Table Committee:

1. The Timetable is prepared by respective departments.
2. The Timetables are displayed on the Notice Board and uploaded on the college website or ERP.
3. Periodic assessment of curriculum delivery is conducted by IQAC through HoD's.
4. The faculty engages in extra periods when necessary and maintains their records.

##### Laboratories:

1. There is optimum utilization of well-equipped laboratories for curriculum delivery of practicals.
2. The students maintain the practical record books and the

results are certified by the faculty along with HoD.

#### Teaching Plan and Teaching Diary:

It is prepared by every faculty at the beginning of the academic year, and it is certified by the Hods of the concerned department.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-1/criteria-1.1.1/sem-1-course-plan.pdf">https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-1/criteria-1.1.1/sem-1-course-plan.pdf</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution is affiliated with Bengaluru North University and the institution's Calendar of Events is prepared in line with the university Calendar of Events. It is prepared by the Academic monitoring committee and circulated to faculties and students through college circulars. The committee monitors the CIE strategies like the preparation of timetables, lesson plans, day-to-day conduct of classes, tests, assignments, and results of student performances.

The Strategic Assessment Plans are prepared by the committee in association with Clubs and Cells to enhance the technical and non-technical skills of students by conducting quizzes, gaming competitions, coding skills, group discussions, seminars, workshops, etc. The committee also takes care of activities like internships, industrial visits, and outreach programs.

All the examinations of the institution (Internal and University) are conducted by the Examination Cell. The exam controller prepares the final timetable of the internal assessments and the same is notified and circulated to students and faculties for the smooth conduct of the examination.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-1/criteria-1.1.2/calendar-of-events-2021-202207022023170911.pdf">https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-1/criteria-1.1.2/calendar-of-events-2021-202207022023170911.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**8**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

17

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

997

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution runs UG&PG courses affiliated with Bangalore North University Bangalore. The curriculum of various programs contains courses/modules/topics on various cross-cutting issues related to Gender, Environment and Sustainability, Human Values, and Professional Ethics.

**Environment and Sustainability:**

All UG programs contain a course on environmental studies. A variety of activities, such as seminars, workshops, and guest lectures, were scheduled for students of all programs to raise awareness about environmental and sustainability issues.

**Gender Equality:** The institute has constituted a women's

empowerment cell for redressing the complaints related to several issues concerning sexual harassment and to ensure gender sensitivity and equality. Several social development activities are taken by the students and faculty members related to hygiene and health workshops, cleanliness drives, workshops on social concerns, etc.

**Human values:** Apart from the curriculum, the institution conducted some programs to inculcate human values in students and staff.

? Blood Donation Camp for the whole institution is regularly organized.

**Professional Ethics:** Students are offered courses on professional ethics to provide them with the necessary soft skills for prospective future professions.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8



File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

8

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>B. Any 3 of the above</b>

File Description	Documents
URL for stakeholder feedback report	<a href="https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-1/criteria-1.4.1/1.4.1.pdf">https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-1/criteria-1.4.1/1.4.1.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://kimsbengaluru.edu.in/criteria-1.4.1.php">https://kimsbengaluru.edu.in/criteria-1.4.1.php</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**834**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**122**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Faculty members at Koshys Institute of Management Studies invest considerable time and efforts, for interactions with the students, to get a fair idea of the capabilities, aspirations, and attitudes of most of their students, and therefore customize the pedagogy adopted.

Students who are identified as slow learners and advanced learners for specific subjects by the respective subject lecturers. When the timetable is drafted, care is taken to build in flexibility for conducting revision sessions, for at least one hour every day.

The students who are identified as advanced learners are encouraged to prepare and present papers at seminars, participate in inter-college competitions like Debates, Management Fests, Quiz, Cultural Competitions, And Other Co-Curricular Activities.

### INITIATIVES FOR SLOW LEARNERS

1. Remedial classes
2. Counselling
3. Practice of previous years question paper

The students who are identified as slow learners are encouraged to participate in various activities that help them to develop their communication, presentation, leadership, and team-building skills. We identify opportunities to publish/present research papers in conferences/Journals and share them with these students for participation. Focused training programs are developed and offered to these students to enable them to gain advanced

**technical knowledge.**

File Description	Documents
Paste link for additional information	<a href="https://kimbengaluru.edu.in/criteria-2.2.1.php">https://kimbengaluru.edu.in/criteria-2.2.1.php</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
1862	80

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Student Centric Methods**

- The Departments in Koshys Institute of Management Studies follows a well-planned academic calendar and Teaching plan.
- In the year 2021-22 the students had undergone many courses such as diploma in Logistics and Supply Chain Management from Bangalore Institute of Aviation and Logistics, Data Analytics using Advanced excel conducted by RATS Technologies, Python, Django with Artificial Intelligence and Machine Learning, etc.
- The students who attended Add on with the required attendance were provided with certificates.
- The Add on's are conducted post classes or during the week ends, which in turn does not affect the regular class hours. As we plan and conduct the Add on classes after the regular classes, it helps the students to concentrate and gain knowledge and the students were asked to write assignments and do presentations on the same.

- As a part of experiential learning, the Departments had made the students to present a paper on the various topics and the best paper was awarded.
- We conduct guest lectures, seminars, webinars, workshops, etc. and had undergone Industrial visits to make them get real time exposure. We encourage students to participate in various curricular and co-curricular activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://kimsbengaluru.edu.in/criteria-2.3.1.php">https://kimsbengaluru.edu.in/criteria-2.3.1.php</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

#### Information and Communication Technology

- All the classrooms of KIMS are connected with projectors and speakers, which is very helpful for the faculties to project the slides or videos, which helps students to grab the concept easily.
- Faculties are expertise in handling Virtual classes. The students are encouraged to write Academic blogs which are monitored by a few faculty members who support the students in grammatical and plagiarism checks. These blogs will be posted in the Koshys Group of Institutions and the link of the blog will be shared to the entire KGI, which can be viewed by everyone.
- KIMS supports the faculties to surf the resources available through the internet, download them and make them available to the students. The links will be shared to the students, also these links are documented for future use.
- E-learning materials from ITs, Intranet and open courseware are accessible through intranet. Wi-fi is enabled throughout the campus for all the faculty members and students 24x7 enabling access to online teaching and

learning.

- We use statistical tools for the analytical and research classes. The Computer Labs are enhanced with various web resources, software and applications for enhancing the students' knowledge and to keep them updated.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

80

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

80

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

8

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

To ensure a well-organized examination process, an examination committee is established with the Heads of various departments. The committee is approved by the Director and a meeting is conducted to discuss the examination process, including the timing, pattern, invigilator responsibility, evaluating instructions, and question paper submission deadline. Circulars are prepared and distributed to students and faculties a week in advance, providing information on the examination dates, question paper format, exam timings, and rules and regulations to be followed in the examination hall. For examination hall seating, the total registered student list is collected from the examination cell, and room allotment is done. Invigilation duty lists are prepared, circulated, and updated as necessary, with a reserve of faculties for the invigilation duty. Faculty attendance and student attendance are recorded, with cross-checking done by the examination committee. Exam marks are uploaded to departmental google sheets, with class teachers analysing results and submitting hard copies to the Head of the Department. Students involved in malpractices are marked, and an incident report is made by the respective hall invigilator, recorded in the disciplinary file of the department and examination cell.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://kimbengaluru.edu.in/criteria-2.5.1.php">https://kimbengaluru.edu.in/criteria-2.5.1.php</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To ensure a smooth examination process, a committee comprising department heads was formed to establish regulations for students in the exam hall. Stationery requirements was proposed and purchased, and the examination timetable was included in the semester-wise event calendar for each department. The student and repeater list were collected to calculate the department-wise student count and required examination centres.

Question papers was be allocated to each hall as per the timetable, and an invigilation duty list was prepared in advance and circulated to faculty members. Faculty attendance was taken, and students was not be allowed to enter the exam hall after 30 minutes from the start of the exam. Invigilators should submit



attendance and booklets to the exam cell after the exams, and damaged or unanswered booklets was be submitted to the university.

The Equal Opportunity Cell (EOC) was supporting the students with disabilities, and exam-related grievances has been recorded. Malpractice incidents was be documented and reported to the university examination squad. Refreshments for invigilators was budgeted and allocated by the exam committee.

If the students were not getting the results and any issues related to the examination was taken care by the examination cell.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://kimsbengaluru.edu.in/criteria-2.5.1.php">https://kimsbengaluru.edu.in/criteria-2.5.1.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institution aligns programme and course outcomes with its vision, mission, and values. It offers 8 undergraduate programmes and 1 postgraduate programme, with course outcomes in line with Bangalore North University guidelines. Programme outcomes (PO) and programme-specific outcomes (PSO) are developed to meet stakeholder needs and expressed as sentences that describe the knowledge, skills, and aptitudes students should acquire. Sessions are held at the start of each semester to explain the POs, with each teacher preparing a docket containing COs and POs. At the first staff meeting, the POs are discussed, and the HODs and Coordinators provide orientation on POs, PSOs, and COs. Departments conduct separate orientation programmes for each programme to ensure that all stakeholders understand the learning expectations and that the curriculum aligns with the institution's value.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://kimsbengaluru.edu.in/criteria-2.6.1.php">https://kimsbengaluru.edu.in/criteria-2.6.1.php</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Koshys Institute of Management Studies adopts Outcome Based Education (OBE) to evaluate the attainment of course outcomes (COs). The departments use direct methods, including tests, assignments, exams, seminars, practicals, and mini projects to assess learning. Indirect methods, such as surveys and examiner feedback, are used to evaluate students' opinions and thoughts about their knowledge and skills. Assignments, tests, and exams are used to assess students' progress and performance, which are communicated through various channels such as face-to-face interactions, 'Blue-Books', and notice boards. The institution also conducts cultural and career counseling activities, personality development and communication skills programs, health awareness programs, etc. to achieve course and program outcomes.

The attainment of Programme Outcomes (POs) is evaluated at the end of the program to measure progress towards the institution's Mission and Vision.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://kimsbengaluru.edu.in/criteria-2.6.2.php">https://kimsbengaluru.edu.in/criteria-2.6.2.php</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

411

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://kimsbengaluru.edu.in/criteria-2.6.3.php#">https://kimsbengaluru.edu.in/criteria-2.6.3.php#</a>

## 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-2/criteria-2.7.1/2.7.1%20\(Student%20Satisfaction%20Survey%202021-2022\)20022023174557.pdf](https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-2/criteria-2.7.1/2.7.1%20(Student%20Satisfaction%20Survey%202021-2022)20022023174557.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.76

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

##### 3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="http://littleflowerhospital.in/">http://littleflowerhospital.in/</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Koshys Institute of Management Studies encourages students to absorb current knowledge and also provides a platform to create new knowledge, products and ideas.

#### Objectives:

- To create effective links between academia and industry to develop an intensive economy.
- To build entrepreneurial education to take up viable and feasible start-up ventures.

IQAC & Entrepreneurship Cell organizes various talks by new and established entrepreneurs about the practical aspects of starting an enterprise and the problems and challenges they faced in their

journey. The cell supports innovative ideas and helps the students get access to funds for putting their ideas into practice. These budding and established alumni entrepreneurs are invited to come and interact with present students to motivate them to charter a career in entrepreneurship.

Koshys Centre of Research and Excellence involves in identifying new research areas, developing projects leading to publications in National/International Journals and conferences. Its main aim is to promote Research & Innovation among the faculty & students. The Cell helps in developing cooperative and complimentary research among various students to explore advanced technologies. Koshys Centre of Research and Excellence organizes various talks and workshops in the area of Research and Intellectual property Rights.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-3/criteria-3.2.1/3.2.2%20(Supporting%20Doc)_compressed.pdf">https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-3/criteria-3.2.1/3.2.2%20(Supporting%20Doc)_compressed.pdf</a>

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### **3.3 - Research Publications and Awards**

#### **3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

##### **3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

8

File Description	Documents
URL to the research page on HEI website	<b>Nil</b>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

29

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Koshys Institute of Management Studies organizes extension activities in the neighborhood community that sensitizes students towards community issues, gender disparities, social inequity, etc., and inculcates social values and commitment to society.

The NSS conducts activities related to leadership and personality development, programs for legal literacy, computer literacy, and Spoken-English classes for nearby government schools. The NSS has conducted programs on malnutrition, health, and hygiene in nearby villages and localities.

The institution has also conducted Green society works, promoting the preservation and protection of our environment through plantation drives.. (online and offline), Conducted walkathons to create awareness about traffic rules, drinking, and driving, and AIDs are conducted. The NSS has conducted a blood donation camp for the benefit of society.

National Cadet Corps (NCC) – The Youth wing of the Indian Armed Forces trains young students to live a life of discipline and service to society through various activities including residential training camps.

Besides these activities, each department conducts activities to sensitize students and also most teachers work towards inculcating these values in their classroom teaching.

File Description	Documents
Paste link for additional information	<a href="https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-3/criteria-3.4.1/3.4.3%20and%203.4.4%20(Supporting%20Doc)_compressed.pdf">https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-3/criteria-3.4.1/3.4.3%20and%203.4.4%20(Supporting%20Doc)_compressed.pdf</a>
Upload any additional information	No File Uploaded

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

12

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

649

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>



**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

16

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

16

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Koshys Institute of Management Studies is well equipped and has sufficient physical infrastructural facilities to support the learning and teaching process. The KIMS campus has a built up

area consisting of 17,378.76 square metres of land.

The Departments have a separate self- contained built up area, and have 32 classrooms with the proper lighting and ventilation, the carpet area is 1231.82 Square Metres. College has 02 seminar halls for conducting National and International Conference and seminars having the carpet area of 283.16 Square Metres.

Learning Resource Centre (LRC): Our Institute has a well equipped library, the books are arranged departmentally which is located in the Academic block. The reading area can accommodate 150 users at any time where they can read/consult reference books.

Our Institute has 03 computer laboratories with the updated configuration. . Indoor activities such as Table Tennis, Carom , chess, yoga hall and Gymnasium hall and outdoor activities such as volleyball court, football court, Kabaddi court , cricket ground and Throw ball court. The Institute has 2 cars, 1 Ambulance and 4 buses for its transport needs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.1.1/4.1.1.d ocx.pdf">https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.1.1/4.1.1.d ocx.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**The Institution has adequate facilities for Sports, Games (Indoor, Outdoor, Gymnasium, Yoga Centre etc. ) and Cultural Activities.**

Sl no.

**Particulars**

**Available**

1

Cricket Ground

1

2

Football Court

1

3

Volleyball Court

1

4

Badminton Court

1

5

Basketball Court

1

6

Throw ball Court

1

7

Kabaddi Court

1

8

Table Tennis Court

1

9

Yoga Hall

1

10

Chess Table

3

11

Carom Table

3

The Institute has a cultural club that organizes many Cultural Activities and events for students of both Inter and Intra Cultural fests.

Year

Name of the Events

2021-2022

Orientation program, Fresher's day, Welcome party (NOVFIESTA), Independence day, Teachers day, Ethnic day (Mahotsav mela), Republic day, Women's day, Food fest, Graduation day, Farewell day, Founders day (SPECTRA), College day (SAMHITA), Alumni meet (SAMVEERA), International Yoga day, Intercollegiate fest (IMPULSE), Flash mob

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.1.2/4.1.2.docx.pdf">https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.1.2/4.1.2.docx.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

32

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.1.3/4.1.3%20supporting%20documents.pdf">https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.1.3/4.1.3%20supporting%20documents.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15.77

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

## 4.2.1 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS Software

Nature of automation (fully or partially)

Version

Year of automation

LIBSOFT

Fully automated

9.8.5

2018

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.2.1/4.2.1%20SUPPORTING%20DOCCUMENTS.pdf">https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.2.1/4.2.1%20SUPPORTING%20DOCCUMENTS.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.07

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

86.70

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Infrastructure development is given top most priority as the KIMS college realize the correlation between adequate infrastructure and effective teaching-learning. The strategies adopted for ensuring adequate infrastructure as follows

- At the beginning of the academic year requirement are assessed for replacement and up gradation based on the course requirements
- The KIMS Institute has always been reviewing the current needs and accordingly the internet bandwidth is upgraded from time to time

The plan of upgradation is shown in table 4.3.1A and 4.3.1 B

ACADEMIC YEAR

STUDENTS STRENGTH

IT FACILITY

2021-22

680

SPECIFICATION

QUANTITY

Desktop computers

1.

Projectors

1.

Printers



1.

UPS

1.

CCTV

1.

Scanners

1.

Firewalls Switch

1.

Routers

1.

Access Point

33

#### 4.3.1 B : YEAR WISE INTERNET UP GRADATION

ACADEMIC YEAR

STUDENTS STRENGTH

INTERNET UP- GRADATION

2021-22

680

250 MBPS

- KIMS has upgraded the 100 MBPS leased Line Internet connectivity to 250 MBPS
- The Internet Service Provider (ISP ) provides connectivity with high fault tolerance.
- Internet connectivity is available in all the classrooms
- The labs are equipped with LED for an online demonstration to students

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<a href="https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.3.1/4.3.1%20SUPPORTING%20DOCUMENTS.docx.pdf">https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.3.1/4.3.1%20SUPPORTING%20DOCUMENTS.docx.pdf</a>

**4.3.2 - Number of Computers**

130

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

650.7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The Institute has a committee that oversees the maintenance of buildings, classrooms, and laboratories. Pest control of library books and records is done every year by the maintenance department. The maintenance committee is headed by the Administrator who in turn monitors the work of the Supervisor at the next level.
- Lab assistants under the supervision of the System

administrator maintain the efficiency of the college computers and accessories. The non-teaching staff is also trained in the maintenance of Lab and computer equipment.

- Adequate in-house staff is employed to meticulously maintain hygiene, cleanliness, and infrastructure - Classrooms, Staff rooms, Seminar halls, Laboratories, and washrooms are well maintained. Dustbins are placed on every floor.
- The optimum working condition of all properties/ equipment on the campus is ensured through annual maintenance contracts (AMC). The AMC purview includes maintenance of generators, Air Conditioners, CCTV cameras, and Water Purifiers. Apart from contract workers, the college has trained in-house electricians and plumbers.
- The campus maintenance is monitored through surveillance Cameras. Every department maintains a stock register for the available equipment. Proper inspection is done and verification of stock takes place at the end of every year.
- The maintenance officer conducts periodic checks to ensure the efficiency of the infrastructure on the campus such as furniture repairs, masonry and plaster works, painting, carpentry, plumbing, and housekeeping, so as to provide a congenial learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.4.2/4.4.2.d ocx.pdf">https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-4/criteria-4.4.2/4.4.2.d ocx.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

65

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

74

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

118

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

118

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

<b>212</b>	
File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>
<b>5.2.2 - Number of students progressing to higher education during the year</b>	
<b>5.2.2.1 - Number of outgoing student progression to higher education</b>	
<b>44</b>	
File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Details of student progression to higher education	<a href="#">View File</a>
<b>5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)</b>	
<b>5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year</b>	
<b>NIL</b>	
File Description	Documents
Upload supporting data for the same	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<b>No File Uploaded</b>
<b>5.3 - Student Participation and Activities</b>	

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

3

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

#### **Student Representation Council Report**

As the students are the important essences of the institution, their involution is indispensable

for the routine functioning of the institution. A student council is elected body formed by

20 student representatives from first year, second year and third year of all the departments in

the institution. The members of the student council work along with the academic director

and faculty advisors to facilitate the institutional activities.

#### **OBJECTIVES**

1. To develop leadership by organizing and carrying out the institutional activities.



2. To promote physical, mental and intellectual upliftment of the students.

3. To vocalize the solicitude of the students.

#### ROLES

##### 1. Academic Director :

Form the advisor council and assign roles for the running the council.

Getting updates from the advisory committee, student council members and have the

full authority for the major decision-making regarding council.

##### 2. Faculty Advisor

Selecting the class representatives with student votes, monitoring and supervising the

working of the student council, conducting the monthly meeting, and resolving the muddle.

##### 3. Elected Student Council

Work as an official channel to communicate between the institution and the students.

Organize all the extracurricular and co-curricular activities, attend the monthly

the meeting, raise the concerns.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

33

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Koshy's Institute of Management Studies College of "ALUMNI MEET 2021"- a programme to facilitate, consolidate and coordinate Alumni Activities at Koshy's Institute of Management Studies at the auditorium - 13th July 2021. The alumni meet is to reconnect with Alumni and celebrate their success and various achievements. The Alumni started arriving in college by 9.00 a.m. and they were received by the registration team and they have been asked to fill the registration form. The Alumni Meet started with a welcome address by the alumni association president Mr. Abdul Mafeen. The meeting was graced by the Academic Director Dr. Prakash B Nayak and Academic Advisor Dr. Sara Kunnath.

During the interaction session with the alumni

? They planned to add different passed-out batches.

? About updating the database of the alumni association.

Alumni also interacted with the students and gave motivational talks regarding preparing for higher studies and placements. Students asked many questions regarding placements and the alumni

shared their views. A vote of thanks was given by Mr.Jagadeesh Babu faculty coordinator. He also thanked the management of Koshy's for the support and guidance which has made Alumni Meet 2021 a grand success.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institute is committed to accomplishing its mission in all its endeavours. It has defined policies and good mechanisms in implementing the policies, to mold the students to become good human beings and citizens. In order to achieve the mission, the faculties are given due place of involvement in all important decisions for governing and executing the plans.

The Institute has bodies for governance through development of policies, regulations and guidelines, their implementations and continuous improvement. Institution Regulations and Policy Guidelines are the instruments through which all the academic, research & administrative activities are administered and monitored for effective implementation. Thus, it ensures quality and continuous improvement at each and every level. The faculty members are nominated in various statutory bodies and committees for decision making and managing the various functions of the Institute. Ideas are invited from alumni and other stakeholders for innovations and improvements in various functions such as Academics, Industry Interaction, Placements, etc.,.

File Description	Documents
Paste link for additional information	<a href="https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.1.1/Criteria%206.1.1%20SD.pdf">https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.1.1/Criteria%206.1.1%20SD.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute is committed to accomplishing its mission in all its endeavors. It has defined policies and suitable mechanisms to implement the procedures to mold students into good human beings and citizens. To achieve the mission, the faculties are given a due place of involvement in all crucial decisions for governing and executing the plans.

The Institute has bodies for governance through the development of policies, regulations, and guidelines, their implementations, and continuous improvement. Institution Regulations and Policy Guidelines are the instruments through which all the academic, research & administrative activities are administered and monitored for effective implementation. Thus, it ensures quality and continuous improvement at every level. The faculty members are nominated by various statutory bodies and committees for decision-making and managing the multiple functions of the Institute. Ideas are invited from alumni and other stakeholders for innovations and improvements in various functions such as Academics, Industry Interaction, Placements, etc.

File Description	Documents
Paste link for additional information	<a href="https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.1.2/6.1.2_SD.pdf">https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.1.2/6.1.2_SD.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Koshys Institute of Management Studies plans and executes the

needs of future requirements accordingly. The academic director, vice principal, head of the departments, and faculty members carry out an effective teaching-learning process. The college encourages e-learning methods and provides resources for the same. Our campus is Wi-Fi enabled with smart classrooms. Effective use of ICT enhances the quality of the effective teaching-learning process and makes it more learner-centered. Apart from the chalk-and-talk method, the college conducts study tours and industrial visits. Guest lectures and skill development programs were conducted periodically. The research & development committee has been constituted in the institute to promote research projects among students and faculty members. Committee has extended support to avail funding and grants from the university and government agencies for the research projects.

The institute expanded during the academic year-2020-21 with a new course in Bachelor of Visual Arts & 2021-22 with a new course in Bachelor of Arts - BA (CPJ)

The institute expanded during the academic year-2021-22 with seven new classrooms, which have overhead projectors and the capacity to hold 60 students each.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.2.1/6.2.1_S D.pdf">https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.2.1/6.2.1_S D.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The management and the Governing body which consists of industry experts and alumni representatives effectively plan and propose the academic planning and implementation of the same will be actively carried out by the Director , Academic Advisor, Vice principal, HoDs and the teaching staff. As per the UGC guidelines GC approves new courses and approves budget for the smooth functioning of the institute. Governing Body meets twice in a year

to plan, strategize & implement the governance of the institution activities.

The faculty recruitment is based on the norms of the UGC and academicians with a strong academic track record with passion for teaching is recruited to enhance the teaching learning process. As per the university norms semester exams are conducted, apart from that there is continuous monitoring of the students through unit tests, preparatory exam etc. Periodic tests are conducted to check the student's learning status and provides remedials if necessary.

Apart from the above, the institution has several committees which has staff and students welfare committees to ensure aesthetic development of the student & staff community.

File Description	Documents
Paste link for additional information	<a href="https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.2.2/6.2.2_SD.pdf">https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.2.2/6.2.2_SD.pdf</a>
Link to Organogram of the institution webpage	<a href="https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.2.2/organogram.pdf">https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.2.2/organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Response:**

1. The Institution encourages teachers to acquire higher qualifications like M.Phil., Ph.D., publish research papers, and present papers at National and International Seminars.
2. The Institution has an additional increment policy on completing a Ph.D., qualifying for NET/ SLET.
3. The Institution provides 9 CL & 6 EL for both teaching and non-teaching staff and 20 days annual leave for academic staff as per departmental policy.
4. The Institution provides clean surroundings, hygienic washrooms, safe drinking water, and tea to create a comfortable working environment for faculty and staff.
5. Reimbursement of registration fees for faculty participating and presenting papers at conferences, seminars, FDPs, etc.
6. The annual increment for faculty and staff based on career advancement scheme
7. Allotment of college accommodation and food for the Employees
8. Wi-Fi Connectivity.
9. All statutory compliances are made promptly, including filing up-to-date Returns with the Registrar of Societies, Bengaluru District.
10. Health Insurance to both Teaching and non-teaching staff.
11. Medi-claim benefits to the extent of Rs 5.0 lakh.
12. Provident Fund /ESI (for staff drawing less than 21,000/-)
13. The Institution provides three months of unpaid maternity leave for new mothers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

nil



File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System set by the Institution to evaluate the work done by the teaching and non-teaching staff at various levels. It includes a self-appraisal by the stand and appraisal by HOD, Principal, Academic - Director, Dean, and Chairman.

The appraisal system delivers the curriculum, teaching methodology, and effective deployment of their roles and responsibilities, submitted by the staff to the head of the Department and Institution. The updated annual academic profile, student feedback on teaching methodology, subject knowledge, and approachability are maintained. Research, FDP, Conferences, academic activities, and initiative in taking on accountabilities of extra-curricular and co-curricular activities, considered for appraisal.

Self-appraisal involves asking employees to self-evaluate their job performance by completing the evaluation form. This form will be used for discussion during the annual performance review meeting. Further, the head of the Institution will evaluate the form in 360-degree review, discuss the appraisal results, and negotiate the final evaluations based on the perceptions reviewed by the head of the Institution.

Non-teaching staff performance appraisal is prominent for quality enhancement such as Knowledge of rules, Diligence & Sense of responsibility, Punctuality, Creativity & Innovation, and completion of work on schedule.

File Description	Documents
Paste link for additional information	<a href="https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.3.5/6.3.5_S D.pdf">https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-6/criteria-6.3.5/6.3.5_S D.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, the institute has a well-established mechanism to conduct internal and external audits regularly for the smooth functioning of the Institution. All accounts are audited and certified by qualified auditors appointed by the Institution. The audited reports are submitted to the management.

The institute has its internal audit structure which is an ongoing continuous process in addition to the external auditors to verify and certify the entire income and expenditure of the institute each year. Day-to-day accounts are maintained in Tally ERP. The auditors of the Institution conduct a bi-annual internal audit.

The Institution is bound by internal audit procedures such as:

1. Vouching of receipts and postings to the ledger, TDS deductions, and payments
2. Scrutiny of scholarship disbursement registers
3. Preparation of receipts and payments. Submission of Audit report

The external auditor's M/S conducts the half-yearly audit. Madhava R Dixit and Associates. The Institutional methods for external audit are:

Thorough scrutiny of payments and receipts Verification by the head of accounts in the Tally ERP

Capital expenditure verification with bills, quotations received, and comparative statements. The finalization of the Balance Sheet by external auditors after examination of the books of accounts

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Response:

The Institution is a self-financing Institution, and the major source of receipts comes from fee collection. The funds are coped most sensibly and the surplus is worked back for future expansion and development.

##### Resource Mobilization Policy and Procedure

- Before the financial year begins, the Principal and HoD's prepare the college budget.
- The budget is sanctioned for the activities like cultural, sports, Departmental activities, etc. by prior submission of the proposed plan for the academic year
- The institutional budget includes recurring expenses such as salary, electricity, and internet charges, stationary & other maintenance costs.
- It includes planned expenses such as lab equipment purchases, furniture, and other development Expenses. And proper bills/voucher receipts are maintained for auditing.
- The budget is scrutinized and approved by the top management and Governing Council.

##### Optimal utilization of resources

? Travel grants can be sanctioned to faculty to present research papers at or to attend National or International Conferences, depending on the availability of funds.

? Effective utilization of infrastructure is ensured through the appointment of adequate and well-qualified lab technicians & system administrators.

? The optimal utilization is ensured by encouraging innovative teaching-learning practices.

? The college infrastructure is utilized as an examination centre for Government examinations/University Examinations

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### Response:

To enhance the quality of the institution in all spheres, various quality assurance strategies initiated by the IQAC of the institution are as under:

1. All the faculty members are encouraged and supported to participate in Orientation, refresher courses, Workshops, Seminars, and conferences related to the teacher-learning process and research.
  2. Teachers with Ph.D. are also encouraged and motivated to act as research guides for the research scholars.
  3. Teachers are also supported and encouraged to participate in examination evaluation processes.
- 
1. The college also provides a platform for the students to participate in Intra- College and Inter -College level debates, competitions, seminars, etc.
  2. Several skill enhancement ability courses have been introduced for various subjects and students are free to

choose any one as per their will in the respective stream.

3. Regular meetings of IQAC are conducted under the chairmanship of the Director with a fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of the curriculum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

#### Response

1. Implementation of in-house ERP
2. Started center for research & Capacity Building
3. Recruited faculty members as per the requirements
4. Started Research incentive policy to the faculty members for the quality publications in ABDC, Scopus indexed journals
5. Collaboration with industries and started IIS for better placement
6. Counselling centre for students provided on the college website.
7. Women's Grievance Redressal Cell KIMS as "Internal committee" under UGC Guidelines
8. Language lab setup in the Department of Languages, koshys institute of management studies.
9. Continuous Students feedback collection on faculty,

teaching learning process, and evaluation.

10. Remedial classes and revision for slow learners wherever needed.
11. Academic monitoring committee regularly visits to the classes regarding the regularity of class work and updation to the director on daily basis.
12. Syllabus Monitoring by IQAC chairman and coordinator on the completion of the syllabus and drafting out the information regarding the syllabus stats in the prescribed format.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://kimsbengaluru.edu.in">https://kimsbengaluru.edu.in</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Koshy's Institute of Management Studies promotes gender equality and awareness. The efforts to support women on campus include providing safe spaces, counseling services, and round-the-clock surveillance. KIMS also has a well-equipped health center staffed by qualified medical professionals. The yearly plan includes experts to speak, organizing workshops and awareness programs on various topics, such as life skills and cyber harassment.

Specific facilities provided for women in terms of:

#### a. Safety and security

KIMS ensures the safety of female students by deploying round-the-clock guards in all hostels, maintaining a strict no-male-entry policy, and requiring permission for male visitors accompanied by the warden. CCTV cameras are also installed to monitor student safety, and an entry/exit register is maintained.

#### b. Counselling

To address student stress, career advice and family concerns, the institute has set up a student counselling centre. The professionals try to resolve the matter in a more satisfying way.

Members and their roles: Mrs Soni Anil (Counsellor) and Prof. Amala Sen(Counselling in-charge) .

#### c. Common Rooms

KIMS has some common rooms for women. It is well-developed in each building for students and faculty.



File Description	Documents
Annual gender sensitization action plan	<a href="https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-7/criteria-7.1.1/7.1.1.pdf">https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-7/criteria-7.1.1/7.1.1.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-7/criteria-7.1.1/7.1.1.pdf">https://kimsbengaluru.edu.in/assets/pdfs/criterias/criteria-7/criteria-7.1.1/7.1.1.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

#### **1. Solid waste management**

The solid waste generated in the campus is segregated using the waste management strategy of reduce, reuse, and recycle i.e., discussing minimizing the amount of waste generated, reusing everything to its maximum after proper segregation and cleaning, and keeping can be recycled aside and handed over to appropriate agencies.

#### **2. Liquid waste management**

The waste water from the RO and canteen waste water is further drained for gardening.

### 3. Rainwater harvesting

Rainwater is collected from the roof's surface and redirected to a Rain water harvesting tank.

### 4. Biodegradable waste management

Waste is produced and disposed of in different ways like food, biodegradables, construction, glass, and dust solid waste, including wasted material resources that could otherwise be channeled into better service through recycling, repair, and reuse.

### 5. E-waste management

E-waste is collected in a box-like container, which is placed in the computer lab. Old and outdated Electronic gadgets like , circuit boards for resale or reuse as spare parts in other equipment, etc are collected and sent to recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

B. Any 3 of the above

<b>1.Restricted entry of automobiles</b> <b>2.Use of bicycles/ Battery-powered vehicles</b> <b>3.Pedestrian-friendly pathways</b> <b>4.Ban on use of plastic</b> <b>5.Landscaping</b>	
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File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b>	<b>A. Any 4 or all of the above</b>
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**5. Provision for enquiry and information :  
Human assistance, reader, scribe, soft copies  
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Blood donation is a practice of donating healthy blood to people in need. Therefore, we can say that a blood donation is an act of saving lives.

A blood donation camp was organized on 23rd Nov 2021 at the Koshys Institute of Management Studies. All the preparations like arrangement of beds, sanitation, etc were made.

There were in total 211 donors (94-IGCHR & 117-Red Cross Society). The donors were from the students, teaching, non-teaching staffs for a noble cause. The blood donation event started at 10:00 am in the morning and ended at 5:00 pm. The Lion's Club members at the end of the event handed over the Certificates to the blood donators and Faculty coordinators for their tremendous support in making it happen. It was followed by a Cultural Programme and felicitation to the Guests: Mr. N Lion Gopinath, President of Lion's Club, and Mr. Lion Alphonse Kurian, Donation Committee. The Blood Donation Camp ended with National Anthem. It was a memorable day to Koshyians for a noble cause.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At KIMS, we believe in giving holistic education to students. Sensitization of students and employees of the Institution to the constitutional obligations is done through the curriculum as well as through extra-curricular activities. Many of the subjects offered have topics that sensitize the students about constitutional obligations. The University has introduced a compulsory paper on the Constitution of India and Business Ethics at the UG level across all management disciplines to create awareness and sensitize the students and employees to constitutional obligation as a part of strengthening democratic values. Also, all students take a course on Environment studies in their first year which gives them insight into environmental acts, the wildlife protection act, the forest act, global environmental concerns, etc. Seminars on topics like the Right to Information, Sexual Harassment, and Gender Equity are conducted periodically. The student's KIMS of all departments study the Constitution of India as a compulsory paper that sensitizes the students about constitutional obligations. Every year Republic Day is celebrated on 26th Jan by organizing activities highlighting the importance of the Indian Constitution. Independence Day is also celebrated every year to highlight the struggle of freedom and the importance of the Indian constitution

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-7/criteria-7.1.9/7.1.923022023135013.pdf">https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-7/criteria-7.1.9/7.1.923022023135013.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers,**

**C. Any 2 of the above**

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes in celebrating events and festivals at college. It is an integral part of learning and building a strong cultural belief in a student. The College makes tremendous efforts in celebrating National and International days, events, and festivals throughout the year.

In the academic year 2021-22, we have celebrated the following day World Environment Day, International Yoga Day, Independence Day, Republic Day, National Youth Day, Birth Anniversaries of Dr. Sarvepalli Radhakrishnan, Mahatma Gandhi, the Birth Anniversary of Nethaji Subhash Chandra Bose, Birth Anniversary of Swami Vivekananda.

The International Yoga Day was conducted on 21st June 2022 on the basketball court at 9.00 am by the Koshys institute of management studies.

The 75th Independence Day of our Mother India was celebrated on 15 Aug 2021 at the KGI campus with the National Flag hoisting. The Students, Employees, Teaching, and Non- Teaching staff

assembled.

The Birth Anniversary of Swami Vivekanand is celebrated at Koshys Institute of Management Studies every year on 12 January.

The 73rd Republic Day of India was celebrated on 26th January 2022 at the Koshys Institute of Management Studies.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Format provided in the NAAC Manual is prepared and uploaded as supporting documents under same point.

### BEST PRACTICE 1

Title of the Practice: "Campus Recruitment Cell"

KIMS provides employment opportunities to the students during the period of completion of the course itself. It's a fact that students emerging from Indian education system are lacking in the skills required by Industry. The gap between university curriculum and ever-changing expectation of industries is the main cause for this situation. The curriculum of universities is theoretical in nature and remains unchanged. The campus recruitment cell has been established in the year 2010.

### BEST PRACTICE 2

Title of the Practice: Social activities of KIMS through NSS  
Social activities of KIMS

NSS help the students to build their social behaviours and learn how their actions affect others. With these activities, they can

become more independent and maintain healthy relationships throughout their lives. Social activities help the students to meet new people and strengthen their relationships. It is the tool to deal with challenging situations, cope with new environments, develop a growth mindset and forge positive relationships with their peers and beyond.

File Description	Documents
Best practices in the Institutional website	<a href="https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-7/criteria-7.1.9/7.1.923022023135013.pdf">https://kimbengaluru.edu.in/assets/pdfs/criterias/criteria-7/criteria-7.1.9/7.1.923022023135013.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Introduction: -**

KIMS ensures to impart quality education to all its students to enhance their intellectual ability and tries to nurture their talents. Its main aim is to empower our future generation academically and this is well evidenced by the success of some students.

**Areas of Priority and Thrust: -**

1 In order to promote entrepreneurship among students, the College has constituted an Entrepreneurial Development Cell.

2. The Alumni Committee of the College has organized online interactive sessions with executives from different fields to provide the students with a perspective of various career opportunities.

3. The college organizes 'Blood Donation and Health Check-Up Camps' not only for the students and staff but local youth clubs, hospitals, and people who also benefit from it.

4. Apart from the normal syllabus in the various courses, students are provided with add-on courses to enhance their employable skills.



5. Whenever there is any natural calamity striking any part of the country, various courses and committees of the College come forward to mobilize resources and reach the affected areas.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

Koshys Institute of Management studies vision to strive continuously for excellence in Management education with global leadership qualities and entrepreneurial skills to make a significant contribution to nation-building & cater to the needs of society with the following future plan of action for the next academic year;

1. Strengthen formal feedback from students for quality improvement and analytic evaluation of teachers for improvement in the quality of teaching
2. More scholarships / free studentships to be provided to economically and socially disadvantaged students
3. To work on a consultancy
4. Increase in intake of both UG and PG
5. To make 100% faculty with Ph.D. qualifications.
6. Strengthening the Alumni database & their contribution at the departmental level
7. Conducting programs to encourage and support students to start their own business ventures.
8. Expansion of college central library.
9. To ensure a Clean, Green, plastic-free, Junk food-free & Tobacco free campus & make the campus eco-friendly
10. Improvement of University Results Bagging more than 100 University ranks per year
11. Video recording of activities to playback and self-learn

